

**TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
September 09, 2024**

Call TO ORDER

Wendy Rifanburg called the Regular Monthly meeting of the Town Board at the Town Hall to order at 6:00 p.m.

ROLL CALL

Supervisor: Wendy Rifanburg
Council Members Present: John Parks, April Christian, Roy Stockwell
Town Clerk: Deborah Barker
Absent: Sarah Wales-Wright
Wendy Rifanburg led the salute to the Flag

PUBLIC COMMENTS

- Mayor Peter Lennon discussed the following topics: *Public hearing for parking on Genesee *Mamo van thur 9-3:30 *Fire budget 2% * EMS 5% * Village tree lighting 12/8 *Committee working on fall events*night of fun at the school 10/19 *Village water mtg 10/19 6:30

PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED

Stockwell motioned to accept the Meeting Minutes for August 12, 2024, seconded by Parks. Parks: Y Wales-Wright: Absent Stockwell: Y Rifanburg: Y Christian: Y Carried 4-1 (Absence)

ACCEPT MONTHLY REPORTS

Christian motioned to accept the monthly reports for filing, seconded by Parks. Parks: Y Wales-Wright: Absent Stockwell: Y Rifanburg: Y Christian: Y Carried 4-1 (Absence)

Supervisor – Report submitted verbally

- Order of remedies were sent to Marcos Hernandez, owner of the bldg on the corner of 8/23 in SNB
- County crunching budget
- Waiting on the insurance Co for further info on side-by-side permits

Highway- Report submitted

Police – Report submitted

Town Justice – Report submitted

SNBWD – Report submitted

Assessor -

Town Clerk – Report submitted

Millbrook- Report submitted

ACCEPT COMMITTEE MINUTES

Planning Board Committee:

- August 01 & 08, 2024 minutes presented
- Subdivisions in process
- Looking into driveway policies

BOARD MEMBER COMMITTEE

Highway: John Parks

Buildings and Grounds: John Parks

Youth Program: Sarah Wales-Wright

Ambulance: Wendy Rifanburg

Police: April Christian

SNB Water District: Roy Stockwell

Discussion topics:

Working on hydrants

The skid is not working right

Meter heads came in

Shutting Lizzie Campground during the winter

APPROVAL OF FINANCIAL REPORTS

Parks motioned to accept month-end financial reports, operating statements, and revolving loan funds, seconded by Christian. Parks: Y Wales-Wright: Absent Stockwell: Y Rifanburg: Y Christian: Y Carried 4-1 (Absence)

OLD BUSINESS

None

NEW BUSINESS

- Christian motioned to approve amending the personnel policy to include full-time/Part-time employees working over their scheduled 8-10 hour shift will receive overtime per shift with heads of dept. Approval, except for seasonal employees, seconded by Stockwell. Parks: Y Wales-Wright: Absent Stockwell: Y Rifanburg: Y Christian: Y Carried 4-1 (Absence)
- Christian motioned to accept the following changes to the purchase policy: remove the whole step-by-step (procurement process), add PO's are due by the Wednesday before the Board meeting; each dept head will sign off on their PO, Highway superintendent will have limits up to 5000 (commissioner up to 9,999.99 before Board approval), Water Superintendent will have limits up to 1,000 (commissioner up to 5,000 before board approval), Department heads will have limits up to 200.00 before Board approval, seconded by Stockwell. Parks: Y Wales-Wright: Absent Stockwell: Y Rifanburg: Y Christian: Y Carried 4-1 (Absence)
- Parks motioned to schedule a public hearing for 10/15/2024 at 5:45 for LL on overriding the tax cap, seconded by Rifanburg. Parks: Y Wales-Wright: Absent Stockwell: Y Rifanburg: Y Christian: Y Carried 4-1 (Absence)

Resolution #44 Authorization to pay the audited vouchers 8/13-9/9/24

RESOLUTION INTRODUCED BY: Stockwell SECONDED BY: Christian

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Y RIFANBURG: Y WALES-WRIGHT: A

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: X NOT CARRIED:

Resolution #45 of 2024 – Authorizing the amendment of the budget for overages (Sup CE, print mail, and garage CE)

RESOLUTION INTRODUCED BY: Rifanburg SECONDED BY: Stockwell

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Y RIFANBURG: Y WALES-WRIGHT: A

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: X NOT CARRIED:

Resolution #46 of 2024 – Authorizing the amendment of the budget to pay upfront for the live scan (grant)

RESOLUTION INTRODUCED BY: Rifanburg SECONDED BY: Christian

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Y RIFANBURG: Y WALES-WRIGHT: A

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: X NOT CARRIED:

Resolution #47 of 2024 – Authorizing the amendment of the budget for overages (DB Machinery CE)

RESOLUTION INTRODUCED BY: Rifanburg SECONDED BY: Stockwell

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Y RIFANBURG: Y WALES-WRIGHT: A

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: X NOT CARRIED:

Resolution #48 of 2024 – Authorizing the amendment of the budget for overages (FX Power source CE Arpa funds)

RESOLUTION INTRODUCED BY: Rifanburg SECONDED BY: Parks

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Y RIFANBURG: Y WALES-WRIGHT: A

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: X NOT CARRIED:

Resolution #49 of 2024 – Authorizing the amendment of the budget for overages (Town Clerk CE)

RESOLUTION INTRODUCED BY: Rifanburg SECONDED BY: Christian

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Y RIFANBURG: Y WALES-WRIGHT: A

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: X NOT CARRIED:

- Budget workshops 9/16 & 9/23/24
- Logo contact the school and start the process for the Town logo contest for High school Students

**EXECUTIVE SESSION None
REGULAR SESSION**

CORRESPONDENCE

None

ADJOURN 8:32 PM

Stockwell made a motion to adjourn, seconded by Parks. Parks: Y Wales-Wright: A Stockwell: Y Rifanburg: Y Christian: Y Carried 4-1 (absence)

Budget discussion until 9:00 PM

On September 09, 2024, meeting minutes were taken and typed by Deborah Barker, Town Clerk.