

TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
May 13, 2024

CALL TO ORDER

Wendy Rifanburg called the Regular Monthly meeting of the Town Board at the Town Hall to order at 6:00 p.m.

ROLL CALL

Supervisor: Wendy Rifanburg

Council Members Present: John Parks, Sarah Wales-Wright, April Christian, Roy Stockwell

Town Clerk: Deborah Barker

Absent:

Salute to the Flag was led by Wendy Rifanburg

PUBLIC COMMENTS

- Mayor Peter Lennon discussed the following topics: *Memorial day parade *June 5 CPR-AED Basic*Mamo Van 5-23 or 5-30
- Maryellen finished the flowerbed around the sign...Thank you

PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED

- A motion was introduced by Christian to accept the April 08, 2024 Board meeting Minutes, Seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 4-1 (Absence)

ACCEPT MONTHLY REPORTS

- A motion was made by Wales-Wright to accept the monthly reports for filing, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: A Christian: Y Carried 5-0
- Supervisor – Report submitted verbally
 - Will schedule a public hearing to change Supervisor position from a 2 year term to a 4 year
- Highway- Report submitted
 - A motion was made by Parks to surplus the Broom and Alamo Mower, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A motion was made to accept the estimate from C&M topsoil to complete work @ 131 Warner Rd preventing future flooding, seconded by Stockwell. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- New Berlin Police – Report submitted
 - A motion was made by Christian to amend the personnel policy to include Fulltime Police will receive time and a half for worked Holidays and bank 8 hours for future use, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 5-0
 - A motion was made by Wales-Wright to accept the camera bid of \$32934.99 contingent upon the Village approving to pay \$16467.50, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A motion was made by Christian to approve training (Public safety-Veterans) for Pearsall on Tuesday 6/21/24 in Albany, using the Police vehicle, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - Grant received for 28,500 for a booking center balance can be used toward the renovation for interview room
 - Grant received for LETECH for body cams, Tasers, etc..
 - Supervisor announced 5/12-5/18 is Law Enforcement appreciation week, The Board Thanked the Town Police for all their work
- Town Justice – Report submitted
- SNBWD – Report submitted

- A motion was made by Stockwell to repair hydrants at cost, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: Y Christian: Y Carried 5-0

- Assessor - Attached
- Town Clerk – Report submitted
 - 5/5 – 5/11 Town Clerk Appreciation week
 - Conversation about amending the Local law for Dog licensing, shelter and penalties. Will schedule a Public hearing

ACCEPT COMMITTEE MINUTES

- Planning Board Committee: Planning Board Minutes for April 4, 2024 Mtg.

BOARD MEMBER COMMITTEE MINUTES

Highway: John Parks

Buildings and Grounds: John Parks

Youth Program: Sarah Wales-Wright

- Discussed items to sell at the store (ice, water)
- Joan setting up sales tax account

Ambulance: Wendy Rifanburg 13 calls

Police: April Christian

SNB Water District: Roy Stockwell

APPROVAL OF FINANCIAL REPORTS

- A motion to accept month-end financial reports, operating statements, and revolving loan funds was introduced by: Parks and seconded by: Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

OLD BUSINESS

- Police car sold on Auctions international for 3500

NEW BUSINESS

- A motion was made by Wales-Wright to purchase a UPS for the SNB Water Dist., seconded by Stockwell. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- A motion was made by Parks to run the MEO ad again for 4 weeks, ending 6/13/24, all agreed
- A motion was made by Stockwell to order a metering pump for Millbrook from Clean Water store for \$799.00, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: Y Christian: Y Carried 5-0
- The decision on a generator for SNB water dost was tabled
- A memorandum from the Board to the Town Clerk was answered by a memorandum from the Town Clerk to the Town Board
- A motion was made by parks to hire Paul Button under Brush and Weeds 32 hrs wkly @ 17.51 until a new MEO is hired, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 5-0
- A motion was made by Parks to accept the resignation from Tracy Thompson, MEO, seconded by Stockwell. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- A motion was made by Wales-Wright to change the Millbrook rates as follows, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - Pavilion rentals \$32 for a 2 hour time slot
 - \$40 for Water/Elec Sites per night
 - \$25 for primitive sites per night
 - \$35 for each use of the dump station (non-campers)
- A motion was made by Parks to end the Town Website....No second Not carried

Resolution # 25 of 2024 Authorizing to pay the audited vouchers totaling \$64,105.71
RESOLUTION INTRODUCED BY: Wales-Wright Seconded BY: Parks
ROLL CALL VOTE: PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0
CARRIED: X NOT CARRIED:

Resolution # 26 of 2024 Authorizing the amendment of the budget to transfer money from the Highway Reserve funds to Highway DB 51304.4 to pay for a tractor in the amount of \$13,346.60
RESOLUTION INTRODUCED BY: Rifanburg Seconded BY: Parks
ROLL CALL VOTE: PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0
CARRIED: X NOT CARRIED:

Resolution # 27 of 2024 Authorizing the amendment of the budget to transfer funds from the Deputy Clerk PS line to the New Clerk to the Supervisor line in the amount of \$6304
RESOLUTION INTRODUCED BY: Rifanburg Seconded BY: Wales-Wright
ROLL CALL VOTE: PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0
CARRIED: X NOT CARRIED:

Resolution # 28 of 2024 Authorizing the appointment of Connie Lewis to the Clerk to the Supervisor position
RESOLUTION INTRODUCED BY: Rifanburg Seconded BY: Parks
ROLL CALL VOTE: PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1
CARRIED: X NOT CARRIED:

CORRESPONDENCE

Judge McKie wrote to Supervisor Rifanburg explaining a reimbursement check to the Town from the previous Judges bank account.
Supervisor Rifanburg wrote a letter of appreciation to the Chenango county sheriffs Dept. for the assistance of a Deputy to our Police Officer in crisis.

EXECUTIVE SESSION

No executive

REGULAR SESSION 8:50

A motion was made by Wales-Wright to come back into regular session, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: A Christian: Y Carried 4-1 (Absence)
No decisions were made

ADJOURN 9:37

A motion was made by Wales-Wright to adjourn, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

Minutes of the May 13, 2024 meeting were taken and typed by Deborah Barker, Town Clerk