**TOWN OF NEW BERLIN**

**TOWN BOARD MEETING MINUTES**

**May 19, 2019**

**CALL TO ORDER**

Supervisor, Robert Starr called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00p.m.

**ROLL CALL**

Supervisor: Robert Starr

Council Members Present: Josh Burchill, Wendy Rifanburg, John Parks, Roy Stockwell

Town Clerk: Deborah Barker

Absent:

Salute to the Flag was led by Robert Starr

**PUBLIC COMMENTS**

None

**PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED**

A motion was introduced by Wendy to accept April 08, 2019 Board Meeting minutes, Seconded by John

Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Yes John- Yes

**ACCEPT MONTHLY REPORTS**

A motion was introduced by Roy to accept the monthly reports for filing, seconded by: Josh

Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Yes John- Yes

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| * Highway- Report submitted * Ventrac mower has been purchases, delivered and used to mow parts of the dike @ Millbrook. * The list of Roads to be done during the 2019 season are Ditch Rd .45, Hovey Lane .18, Olson Dr .15, West Hill 1.25, Branch Rd .50, Sheff Rd 2.35, Darby Rd .52 totalling 7.28 miles. * 2007 International Paystar brought 70,100 on Auctions international. The Town did not accept the bid and will sell to The Town of Lebanon for $95,000 * Discussion was had on purchasing land from Orzek for the gravel bed. Robert Starr will negotiate some figures with Orzeck and discuss the outcome with the Board next month. * A motion was made by John to amend the budget increasing the equipment line by 45,000 and transferring 45,000 from the Highway DB reserve into the Highway DB saving account, seconded by Wendy. Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Yes John- Yes * Millbrook has been opened up officially on April 18, 2019 a few days later the temperatures dropped and a few pipes froze and broke. Repairs have been completed. * Police – Report submitted. Officers will no longer attend meetings unless requested by a board member for a specific topic. * Town Justice – Report submitted * SNBWD – Report submitted * Were the changes mention in the report lowered or increased? * Assessor - Report Submitted * Animal Control – Report submitted * Town Clerk – Report submitted with correction |

**ACCEPT COMMITTEE MINUTES**

* Planning Board Committee: Planning board members all attended training. There is still a vacancy on the Board

**BOARD MEMBER COMMITTEE MINUTES**

* Highway: John Parks

Buildings and Grounds: John Parks New Town Hall sign has been purchased and presented

* Youth Program: Josh Burchill
* Ambulance: Wendy Rifanburg
* 7 calls in April for the Town
* Quarterly meetings have not been scheduled
* Police: Robert Starr
* SNB Water District: Roy Stockwell

**APPROVAL OF VOUCHERS**

Josh audited the vouchers for April 09, 2019 through May 13, 2019 and made a motion to accept and approve Seconded by John: Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Yes John- Yes

**APPROVAL OF THE BALALCE SHEET/LOAN FUND BALANCE SHEETS**

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| **Fund** | **Prepay** | **Unpaid** |
| **General** | **3725.43** | **14647.81** |
| **Town Outside Village** | **0** | **969.05** |
| **Highway DA** | **0** | **0** |
| **Highway DB** | **45753.66** | **34650.05** |
| **Street Lighting** | **0** | **466.22** |
| **SNB Water District** | **849.20** | **1273.98** |
| **Trust and Agency** | **0** | **0** |
| **Ambulance & Fire** | **0** | **0** |
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**APPROVAL OF FINANCIAL REPORTS**

A motion to accept month end financial reports, Operating statements, revolving loan funds was introduced by: John

Seconded by: Wendy. Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Yes John- Yes

**OLD BUSINESS**

Parks and rec software/site from BAS is almost complete

SNB water leak has been repaired by Burrells for 1193.00

**NEW BUSINESS**

Boy Scouts reserved Millbrook for the weekend of May 3-May 5, the Town waived all fees. Upon inspection after they left there were three incidents. The Seesaw was broken, porta johns vandalized and a neighboring farmers 15 hay bales were destroyed.

The board has decided a letter will be written to the Council asking for payment of damages

This event may have determined a need for deposit when reserving to large groups and will be discussed further in the near future.

**CORRESPONDENCE**

A letter was received from the Chenango lake association asking the Town to continue attempts at erecting a 15MPH sign on West Shore Rd. The Board has exhausted all efforts are resting this topic.

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| **ADJOURNMENT**  A Motion was made by John to adjourn the meeting at 8:12p.m. Seconded by: Wendy Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Yes John- Yes |

Minutes of the May 13, 2019 meeting were taken and typed by Deborah Barker, Town Clerk