

TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
May 08, 2023

PUBLIC HEARING (Local law on Renewable Energy)

Councilwoman Wendy Rifanburg called the Public hearing to order at 5:45PM

Discussed the Local law and answered a few questions

Motion to close the public hearing was made by Rifanburg at 6:00PM

CALL TO ORDER

Councilwoman Wendy Rifanburg called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00PM

ROLL CALL

Supervisor: Vacant

Council Members Present: Wendy Rifanburg, John Parks, and Sarah Wales-Wright

Town Clerk: Deborah Barker

Absent: Roy Stockwell

Salute to the Flag was led by Wendy Rifanburg

PUBLIC COMMENTS

David Wells, checking in to see if there has been any update on Holmesville Hill. He was made aware that the order of remedy that had been issued was now a civil court case.

Question was asked about campers starting pop up in around the Town and if the Town Board could look into a way to regulations

Rebecca Freedman introduced herself and discussed briefly “slower safer New Berlin”

Peter Lennon discussed the following topics: *Ambulance will add more BLS and ALS staff for more coverage*Hometown hero banners are going up soon*Lumber is being bid out to clean up the foresting site*Village office hours will be M,W,Th, F 8-4 and Tuesday 10-6 *Repaving will start on Academy (bids will be opened next meeting)

PREVIOUS MONTHS BOARD MEETING MINUTES

A motion was introduced by Wales-Wright to table the February 15, 2023 Board Meeting minutes due to attendance, and accept the April 10, 2023 minutes, Seconded by Parks

PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)

ACCEPT MONTHLY REPORTS

A motion was introduced by Parks to accept the monthly reports for filing, seconded by: wales-Wright

PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)

- Highway- Report submitted
 - The 2023 Ford F350 and F450 are going into production in June 2023
 - Cold patch is done, crew will start hauling winter sand for 23-24
 - Millbrook has been set up for the Boy scouts this past weekend, the rest of the setup will be completed on 5/11/23
 - Photos have been taken and auctions are set to activate shortly
 - CHIPS rollover is \$143,813.17 added to available for a total this year of \$331,264.43
- New Berlin Police – Report submitted
- Town Justice – Report submitted
- SNBWD – Report submitted
 - Parks would like to thank Rifanburg for the time spent on reviewing the problems in the SNB Water Dist. and Brandon and Matt from the Highway Dept.
 - Several items need to be updated or purchased, Generator 50k, Computer fuses 14k, and Sand filtration overhaul could be as much as 80k. Arpa funds and Grants will be used/needed
- Assessor - Grievance will be 5/23 from 4-8
- Town Clerk – Report submitted
 - Town Clerk has reviewed the Profit and loss and brought to the Board attention some budget areas that need to be monitored.
 - A motion was made by Wales-Wright to add Khaki pants to the OIC uniform as needed for the Range, seconded by Parks.

PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)

ACCEPT COMMITTEE MINUTES

- Planning Board Committee:
 - 2 manufactured and 1 Modular application came in and were approved
 - Need a new member
 - Once the LL on renewable energy is complete and added to the Comprehensive plan the Planning Board would like to be placed on the Town Website.
 - The Town Board would like to thank the Planning Board for all the work on this project over the past two years.

BOARD MEMBER COMMITTEE MINUTES

Highway: John Parks

Buildings and Grounds: John Parks

Youth Program: Sarah Wales-Wright

- Sarah and Patrick will do a full site review
- New signage will be needed in many areas
- Carpenters Local 277 completed all the sheetrock in the Camp Office
- Paint building
- Low cost linoleum for the flooring

Ambulance: 5 calls in March

Police: Wendy Rifanburg

SNB Water District: Roy Stockwell

APPROVAL OF VOUCHERS

Rifanburg audited the vouchers for April 11, 2023 through May 08, 2023 and made a motion to accept and approve, Seconded by Parks: PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)

APPROVAL OF THE BALANCE SHEET/LOAN FUND BALANCE SHEETS

Fund	Prepay	Unpaid
General	4725.25	11364.55
Town Outside Village		1077.11
Highway DA	183.91	2970.79
Highway DB	344.93	11379.68
Street Lighting		
SNB Water District	1367.01	2853.46
Ambulance & Fire		

APPROVAL OF FINANCIAL REPORTS

A motion to accept month end financial reports, operating statements, revolving loan funds was introduced by: Wales-Wright, Seconded by: Parks. PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)

OLD BUSINESS

NEW BUSINESS

- A motion was made by Wales-Wright to hire Alecia Beckwith for Millbrook seasonal Custodial/Attendant, seconded by Parks. PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)
- A motion was made by Wales-Wright to hire Judith Hendrickson for Millbrook seasonal Custodial/Attendant, seconded by Rifanburg. PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)

- A motion was made by Parks to hold a public hearing on introducing a LL on Bingo in the Town on June 12, 2023 5:45PM, seconded by Wales-Wright. PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) - 1 (vacancy)

Resolution #15 Transfer funds from reserve to purchase a Copier for the Building

Motion: Rifanburg Second: Wales-Wright

Roll call: PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)

- A motion was made by Wales-Wright to purchase building materials for the Millbrook Office at Lowes/Curtis lumber as quoted and approved by the Town Board, seconded by Rifanburg. PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (abstention) -1 (vacancy)

Local Law #2 of 2023 Renewable Energy Systems

Motion: John Parks Second: Wendy Rifanburg

Roll call: PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)

- A motion was made by Rifanburg to purchase a pump for the SNB Water Dist, for \$2100.00 seconded by, Parks. PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)
- A motion was made by Parks to appoint Brandon Kuhn as Highway Superintendent as of 6/1/23, seconded by Rifanburg. PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) 1 (vacancy)
- A motion was made by Wales-Wright to accept YES Electrics quote for the line to the Millbrook office @\$3250.00, seconded by Parks. PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)
- A motion was made by Parks to create a separate payroll transaction for Daniel Nielsen’s last date paid due to Retirement on 5/31/2023, seconded by Wales-Wright. PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)

CORRESPONDENCE

None

EXECUTIVE SESSION

A motion was made by Rifanburg to go into executive session at 7:50PM for personnel, seconded by Parks. PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1 (absent) -1 (vacancy)

RETURN TO REGULAR SESSION

A motion was made by Rifanburg to end executive and return to regular session at 8:40PM

No decision was made on personnel

- A motion was made to have a Committee meeting on 5/22/23 at 6:PM to discuss Millbrook and SNB water District
- A discussion was had on transferring money into a money market as the rates increase
- A discussion was had on the Lighting District and possibly updating the lights, more info is needed.
- The Town Clerk advised the Board that the office hours for the Clerk were changed back to M-F 8-4 and by Appointment if needed to assist anyone not able to use the mail, drop box or online options after hours, as no business has been conducted for the past several months in the evening the office was open.

ADJOURN @ 9:10PM

A motion was made by Rifanburg to adjourn the meeting. Seconded by: Parks. PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)

Minutes of the May 08, 2023 meeting were taken and typed by Deborah Barker, Town Clerk