

**TOWN OF NEW BERLIN**  
**TOWN BOARD MEETING MINUTES**  
**March 13, 2023**

**CALL TO ORDER**

Deputy Supervisor, Roy Stockwell called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00p.m.

**ROLL CALL**

Supervisor: Vacant

Council Members Present: Roy Stockwell (acting supervisor) Wendy Rifanburg, John Parks, and Sarah Wales-Wright

Town Clerk: Deborah Barker

Salute to the Flag was led by Roy Stockwell

**PUBLIC COMMENTS**

David Wells, Matt Cox, & Bill Del Fuoco wanted an update on the current situation of Junk, codes, and threats from a Holmesville Hill residence.

Mayor Peter Lennon discussed the following topics: \*Parking sign for public parking on the corner of Main & Academy \*Tree harvest progress \*Village Easter activities 4/8/23 Hyde Park \*Election is 3/21/23 12-9pm \*Earth day 4/22/23 \*Village is moving forward on its camera plan \*Historic marker dedication 4/28/23

**PREVIOUS MONTHS BOARD MEETING MINUTES TABLED**

A motion was introduced by Parks to table the February 15, 2023 Board Meeting minutes for amendments, Seconded by Rifanburg

PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: A CARRIED: 3-1 (abstention) -1 (vacancy)

Corrections to be made signature date, Executive session motion and second names incorrect, Board member name incorrect on Committees. Board members would like the Paragraph in Executive summary removed.

**ACCEPT MONTHLY REPORTS**

A motion was introduced by Rifanburg to accept the monthly reports for filing, seconded by: Wales-Wright PARKS: Y

STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)

- Highway- Report submitted
  - 2023 International HV plow truck that was ordered in March of 2021 was delivered on March 9, 2023.
- New Berlin Police – Report submitted
  - Request for tourniquets was tabled for additional estimates
  - Adding additional space for the Police live-scan unit as well as interview was tabled.
  - A motion was made by Rifanburg to approve Kaminski to attend the LETDANYS training, with a 2 night hotel, in addition the Town will reimburse for mileage, and 2 days' pay, seconded by Parks. PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)
  - A motion was made by Parks to deem the 2010 Chevy Impala #147 as surplus, Dan will contact Auctions international, seconded by Rifanburg PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)
- Town Justice – Report submitted
- SNBWD – Report submitted
  - Pump #2 conduit is cracked, will look into it.
- Assessor - Report Submitted
- Town Clerk – Report submitted

**ACCEPT COMMITTEE MINUTES**

- Planning Board Committee:
  - Working on the renewable energy Local law as well as the SEQR for the Comprehensive plan
  - Gas Station on 23/8 will be remodeled all paperwork was submitted
  - Renewable energy law has been typed and sent to the County, will need a public hearing once it has been approved
  - Amendment of the Town Comprehensive plan needed a public hearing as well as a SEQR.

## BOARD MEMBER COMMITTEE MINUTES

Highway: John Parks

Buildings and Grounds: John Parks

- YES electric is working on the lighting

Youth Program: Sarah Wales-Wright

- Roy contacted Principle Design and they are no longer working on the plan
- Roy has contacted and is awaiting a return call from Tuller/Myers on a plan for Sewer system and possible bath house
- A motion was made by Rifanburg to allow Stockwell to purchase the necessary electrical supplies to wire the Millbrook Cabin/Office, seconded by Parks. PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)

Ambulance: 5 calls in February, 7 in January. 50% transportable

Police: Wendy Rifanburg

SNB Water District: Roy Stockwell

### APPROVAL OF VOUCHERS

Rifanburg audited the vouchers for February 16, 2023 through March 15, 2023 and made a motion to accept and approve, Seconded by Wales-Wright: PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)

### APPROVAL OF THE BALANCE SHEET/LOAN FUND BALANCE SHEETS

Fund	Prepay	Unpaid
General	3968.48	4045.32
Town Outside Village		920.00
Highway DA	235.95	31180.43
Highway DB	107.32	7706.13
Street Lighting		765.11
SNB Water District	2060.32	102.45
Ambulance & Fire		

### APPROVAL OF FINANCIAL REPORTS

A motion to accept month end financial reports, operating statements, revolving loan funds was introduced by: Wales-Wright, Seconded by: Parks. PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)

### OLD BUSINESS

### NEW BUSINESS

- A motion was made by Parks to have a public hearing on 4/10/23 at 5:45 for the amended comprehensive plan and Environmental Review (SEQR) seconded by Wales-Wright. PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)
- A motion was made by Rifanburg to rescind the previous Board motion to switch Millbrook's reservation software, and keep BAS, seconded by Wales-Wright. PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)
- A motion was made by Parks to add Wendy Rifanburg as a signature at NBT for all the following (ending) account numbers for the Town of New Berlin 4477,4489,4520,4490,8358,4507,4519,4544,6082,0428,6708, seconded by Stockwell. PARKS: Y STOCKWELL: Y RIFANBURG: Abstain WALES-WRIGHT: Y CARRIED: 3- 1 (abstention) -1 (vacancy)
- A motion was made by Rifanburg to appoint Myriah Bateman for another term on the Board of Assessment review (term ending 9/30/2026, seconded by Wales-Wright. PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)

- A motion was made by Parks to hold a Town Board Committee meeting to discuss Millbrook and other Town topics prior to next Month's Board Meeting on Monday 3/27/2023 @ 5:45pm, seconded by Rifanburg. PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)
- A motion was made by Stockwell to sign a maintenance Contract with Reese Marshall for \$325.00, seconded by Rifanburg. PARKS: N STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3 – 1 (No) -1 (Vacancy)

**CORRESPONDENCE**

None

**EXECUTIVE SESSION**

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**RETURN TO REGULAR SESSION**

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**ADJOURN @ 7:55PM**

A motion was made by Rifanburg to adjourn the meeting. Seconded by: Parks. PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 4-1 (vacancy)

Minutes of the March 13, 2023 meeting were taken and typed by Deborah Barker, Town Clerk