

TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
June 10, 2024

Call TO ORDER

Wendy Rifanburg called the Regular Monthly meeting of the Town Board at the Town Hall to order at 6:00 p.m.

ROLL CALL

Supervisor: Wendy Rifanburg

Council Members Present: John Parks, Sarah Wales-Wright (Arrived 6:10), Roy Stockwell,

Town Clerk: Deborah Barker

Absent: April Christian

Salute to the Flag was led by Wendy Rifanburg

PUBLIC COMMENTS

- Don Fuller asked for permission to use the gravel bed for his sales (yard sale days), he was instructed to get a one-day special event ins policy
- Maryellen announced that the Village approved the 16,457.50 for cameras, and will follow up with David
- Mayor Peter Lennon discussed the following topics: *yard sale days 6/15/24 * Friday evening is soap box derby, Moss St will be blocked off.* DPW is hiring *EMS is short-handed * Village Board is in favor of a sub-registrar
- Gates Cole presented the 2025 Insurance premium, changes, and coverages. The Board will vote in July

PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED

- A motion was Introduced by Stockwell to accept the following;
April 16 Special meeting Minutes,
April 30 Committee meeting minutes
May 13, 2024 Board meeting Minutes,
Seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)

ACCEPT MONTHLY REPORTS

A motion was made by Wales-Wright to accept the monthly reports for filing, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)

Supervisor – Report submitted verbally

- The prior approval for QuickBooks was increased by 74.90, Board approved the increase, for the record.

Highway- Report submitted

- Brandon discussed changing work hours to a 9 hour day and M-TH and 4 hours on Fr, Parks will contact the Union rep. Table for answers and further discussion.

Police – Report submitted

- The approval of live scan was tabled until the Board has in writing the additional 6 years of maintenance and software support coverage by the company.

Town Justice – Report submitted

SNBWD – Report submitted

- A concrete company has been using water from the hydrant to fill his truck, wants permission to continue. The Board does not agree. This is treated water and costs the district money.

Assessor - Attached

Town Clerk – Report submitted

- A motion was made by Parks to reappoint Deborah Barker, Town Clerk as marriage Officer for New Berlin, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)
- ROA submitted

Millbrook- Report submitted

- A motion was made by Parks to approve the proposal for the ice machine at Millbrook Rental \$100, and 7.5lb bags of ice 1.50 per bag, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)
- A motion was made by Parks to have a BJ’s account set up for Millbrook, seconded by Rifanburg. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)

ACCEPT COMMITTEE MINUTES

Planning Board Committee: Planning Board Minutes for May 02, 2024 Mtg.

- The July meeting will be rescheduled to July 11 due to the holiday
- Advertise for a Public hearing on July 11, 2024, for a minor subdivision at 5:45
- The Planning Board will attend training on 6/26/24

BOARD MEMBER COMMITTEE

Highway: John Parks

- A motion was made by Parks to approve a reimbursement to Donald Graves for an electrical issue, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)

Buildings and Grounds: John Parks

Youth Program: Sarah Wales-Wright

- Millbrook will have music, s’mores, and a decorating contest for the 4th of July
- Employees will recertify their CPR

Ambulance: Wendy Rifanburg 11 calls

Police: April Christian

SNB Water District: Roy Stockwell

APPROVAL OF FINANCIAL REPORTS

A motion to accept month-end financial reports, operating statements, and revolving loan funds was introduced by: Parks and seconded by: Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 Absence)

OLD BUSINESS

None

NEW BUSINESS

- A motion was made by Stockwell to purchase a generator for South New Berlin Water District from K&K for \$35,985 and a pad for up to \$2,000 using ARPA funds, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)

- A motion was made by Rifanburg to schedule a public hearing on 7/8/24 6:15 for a Local law to change the Supervisor position from a 2 year term to a 4 year term, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)
- A motion was made by Parks to schedule a public hearing on 7/8/24 6:00 for a Local law on changing the Town Clerk from Elected to appointed position, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)
- Clerk to the Supervisor will be 4 hours per day, four days per week. 2 hours in office and 2 hours at Millbrook.
- A motion was made by Parks to approve the BAR's request to pay the Chairperson an extra \$50 per year from the additional \$10 raise they received, since it is more work, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)
- A motion was made by Parks to set up the Town registrar as the Village sub registrar, seconded by Rifanburg. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)

Resolution # 33 of 2024 Authorizing to pay the audited vouchers totaling \$22,976.89

Resolution Introduced by: Parks Seconded BY: Wales-Wright

Roll call Vote: Parks: Y Stockwell: Y Rifanburg: Y Wales-Wright: Y Christian: A

Yes: 4 No: 0 Abstention: 0 Absent: 1

Carried: X Not Carried:

Resolution # 34 of 2024 Authorizing the amendment of the budget to transfer \$538.24 from the Contingency line A19904.1 into Supervisor CE A12204.1

Resolution Introduced By: Rifanburg Seconded BY: Wales-Wright

Roll Call Vote: Parks: Y Stockwell: Y Rifanburg: Y Wales-Wright: Y Christian: A

YES: 4 NO: 0 Abstention: 0 Absent: 1

Carried: X Not Carried:

Resolution # 35 of 2024 Authorizing the amendment of the budget to transfer \$262.05 from the Contingency line A19904.1 into Central print/mail CE A16704.1

Resolution Introduced By: Parks Seconded BY: Wales-Wright

Roll Call Vote: Parks: Y Stockwell: Y Rifanburg: Y Wales-Wright: Y Christian: A

Yes: 4 No: 0 Abstention: 0 Absent: 1

Carried: X Not Carried:

Resolution # 36 of 2024 Authorizing the amendment of the budget to transfer \$91.71 from the Contingency line A19904.1 into Garage CE A51324.1

Resolution Introduced BY: Parks Seconded BY: Rifanburg

Roll Call Vote: Parks: Y Stockwell: Y Rifanburg: Y Wales-Wright: Y Christian: A

YES: 4 NO: 0 Abstention: 0 Absent: 1

Carried: X Not Carried:

Resolution # 37 of 2024 Authorizing the amendment Resolution #4 adding \$100.00 petty cash for the Millbrook store

Resolution Introduced BY: Parks Seconded BY: Wales-Wright

Roll Call Vote: Parks: Y Stockwell: Y Rifanburg: Y Wales-Wright: Y Christian: A

YES: 4 NO: 0 Abstention: 0 Absent: 1

Carried: X Not Carried:

Resolution # 38 of 2024 Authorizing the amendment of the budget to transfer \$1368.63 from the General Repairs line DB51104.4 into Machinery CE DB51304.4

Resolution Introduced BY: Parks Seconded BY: Stockwell

Roll Call Vote: Parks: Y Stockwell: Y Rifanburg: Y Wales-Wright: Y Christian: A

YES: 4 NO: 0 Abstention: 0 Absent: 1

Carried: X Not Carried:

Resolution # 39 of 2024 Authorizing the amendment of the budget to transfer \$2115.00 from the Source Power Pump ARPA CE FX83204.8 line A19904.1 into FX83204.4 CE line.

Resolution Introduced BY: Wales-Wright Seconded BY: Parks

Roll Call Vote: Parks: Y Stockwell: Y Rifanburg: Y Wales-Wright: Y Christian: A

YES: 4 NO: 0 Abstention: 0 Absent: 1

Carried: X Not Carried:

CORRESPONDENCE

None

EXECUTIVE SESSION 9:35

A motion was made by Rifanburg to go into executive session to discuss possible litigation, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: A Christian: Y Carried 4-1 (Absence)

REGULAR SESSION 10:00

A motion was made by Parks to come back into regular session, seconded by Rifanburg. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1 (Absence)

No further discussion

ADJOURN 10:03

A motion was made by Stockwell to adjourn, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: A Carried 4-1

Minutes of the June 10, 2024 meeting were taken and typed by Deborah Barker, Town Clerk