**TOWN OF NEW BERLIN**

**TOWN BOARD MEETING MINUTES**

**January 14, 2019**

**REORGANIZATIONAL MEETING**

Resolution #1 of 2019 – Appointments

RESOLUTION INTRODUCED BY: Robert Starr SECONDED BY: John Parks

ROLL CALL VOTE

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #2 of 2019 – Designations

RESOLUTION INTRODUCED BY: Josh Burchill SECONDED BY: Wendy Rifanburg

ROLL CALL VOTE

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #3 of 2019 – Authorizations

RESOLUTION INTRODUCED BY: John Parks SECONDED BY: Josh Burchill

ROLL CALL VOTE

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #4 of 2019 – Petty Cash Funds

RESOLUTION INTRODUCED BY: Wendy Rifanburg SECONDED BY: John Parks

ROLL CALL VOTE

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #5 of 2019 – Compensation Schedule

RESOLUTION INTRODUCED BY: Roy Stockwell SECONDED BY: John Parks

ROLL CALL VOTE

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #6 of 2019 – Authorizing the Supervisor to Pay Budgeted Fire Contracts

RESOLUTION INTRODUCED BY: Robert Starr SECONDED BY: Roy Stockwell

ROLL CALL VOTE

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: N

YES: 4 NO: 1 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #7 of 2019 – Establishing Monthly Board Meeting

RESOLUTION INTRODUCED BY: Josh Burchill SECONDED BY: Roy Stockwell

ROLL CALL VOTE

BURCHILL: Y PARKS: A STARR: Y STOCKWELL: Y RIFANBURG: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #8 of 2019 – Town Committees and Board terms

RESOLUTION INTRODUCED BY: John Parks SECONDED BY: Wendy Rifanburg

ROLL CALL VOTE

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #9 of 2019 – Authorizing the Town of New Berlin to hire David Merzig and Town Attorney

RESOLUTION INTRODUCED BY: Wendy Rifanburg SECONDED BY: John Parks

ROLL CALL VOTE

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: N

YES: 4 NO: 1 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Motion to close the Reorganizational meeting @ 6:25PM and go into the regular Board Meeting was introduced by Robert, Seconded by Josh. Carried 5-0

**CALL TO ORDER**

Supervisor, Robert Starr called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:25p.m.

**ROLL CALL**

Supervisor: Robert Starr

Council Members Present: Josh Burchill, Wendy Rifanburg, Roy Stockwell, John Parks

Town Clerk: Deborah Barker

Absent:

Salute to the Flag was led by Robert Starr

**PUBLIC COMMENTS**

Earl Callahan is happy to have read that an agreement has been met and ambulance service will remain in the Town. He would also be willing to help in the future if there was anything he could do.

Teresa Clarke was disappointed in how the Town was not represented in all they have done to keep the Ambulance going in a recent article written in the Evening Sun.

**PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED**

A motion was introduced by John to accept December 27, 2018 Board Meeting minutes, Seconded by Josh Carried 5-0

**ACCEPT MONTHLY REPORTS**

A motion was introduced by John to accept the monthly reports for filing, seconded by: Wendy Carried 5-0

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| * Highway- Report submitted * 2018 Inventory list was reported. * John Deere 6210 has been repaired. The total was 9,000 including labor. * New Berlin Police – Report submitted * Roy asked why the police car is outside running for hours at a time. Lowe said it shouldn’t be. 10-15 minutes is understandable. Robert will look into it. * Gorton will be out 3-6 months due to a medical injury. A card will be sent from the Town. * Town Justice – Report submitted * SNBWD – Report submitted * Issues with the systems meter are being addressed with the engineer. * Assessor - Report submitted * Animal Control – Nothing to report * Town Clerk – Report submitted * A motion was made by Robert to approve the AOT Training in NYC 2/17-2/20/19 capping the expense at $1300, Seconded by Wendy. Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Yes John- Yes * There are also a few other training throughout the year and will be readdressed prior to each. |

**ACCEPT COMMITTEE MINUTES**

* Planning Board Committee: Lyons has a Major subdivision in the future, as he exhausted the number of simple and /or minor subdivision of his property.

**BOARD MEMBER COMMITTEE MINUTES**

* Highway: John Parks
* Buildings and Grounds: John Parks
* Youth Program: Josh Burchill
* Ambulance: Wendy Rifanburg 17 calls in Town for December
* Police: Robert Starr
* SNB Water District: Roy Stockwell

**APPROVAL OF VOUCHERS**

Wendy audited the vouchers for December 28, 2018 through January 14, 2018 and made a motion to accept and approve Seconded by Roy: Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Absent John- Yes

**APPROVAL OF THE BALALCE SHEET/LOAN FUND BALANCE SHEETS**

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| --- | --- | --- | --- |
| **Fund** | **Prepay** | **Unpaid** | **Total** |
| **General** | **211.83** | **13229.07** |  |
| **Town Outside Village** |  | **690.00** |  |
| **Highway DA** |  | **17935.85** |  |
| **Highway DB** | **94.72** |  |  |
| **Street Lighting** | **543.34** |  |  |
| **SNB Water District** | **31002.86** | **194.67** |  |
| **Trust and Agency** |  |  |  |
| **Ambulance** |  |  |  |
| **Total** |  |  |  |

**APPROVAL OF FINANCIAL REPORTS**

A motion to accept month end financial reports, Operating statements, revolving loan funds was introduced by: John

Seconded by: Wendy. Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Absent John- Yes

**OLD BUSINESS**

A motion was made by John to accept and approve the 2019 Ambulance contract, Seconded by Wendy.

Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Absent John- Yes

A decision has been rendered about the speed limit being reduced to 15mph on West Shore Rd. The State has decided not to approve the change. However the residents were given the alternative steps to have the Town pass a resolution and move forward on other legal ramifications in an attempt to have it approved. The Board has decided to table the topic until the February meeting.

**NEW BUSINESS**

A motion was made by Josh to accept the resignation of Cary Anderson p/t clerk as of February 04, 2019, Seconded by Wendy. Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Absent John- Yes

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| Robert spoke with 6th Judicial and Judge Jim Fox from Norwich Court will fill Judge Barker’s position until the end of the year. All are in agreement.  **CORRESPONDENCE**  **ADJOURNMENT**  A Motion was made by Roy to adjourn the meeting at 7:32p.m. Seconded by: Wendy. Carried 5-0 Wendy- Yes Roy- Yes Robert- Yes Josh- Absent John- Yes |

Minutes of the January 14, 2019 meeting were taken and typed by Deborah Barker, Town Clerk