

**TOWN OF NEW BERLIN  
TOWN BOARD MEETING MINUTES  
February 12, 2024**

**CALL TO ORDER**

Roy Stockwell called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00 p.m.

**ROLL CALL**

Supervisor: Absent

Council Members Present: Roy Stockwell, John Parks, Sarah Wales-Wright

Town Clerk: Deborah Barker

Absent: Wendy Rifanburg

Salute to the Flag was led by Roy Stockwell

A motion was made by Parks to appoint April Christian as a Town Council member to fill the vacancy made by Wendy Rifanburg accepting the elected Town Supervisor position, Seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Carried 3-1 (absent)

**PUBLIC COMMENTS**

- Dan Harrington discussed hosting a fishing derby at Millbrook annually through NWTf's local chapter "Otsego County Limbhangers, NY". The Board agreed it would be a great event for youth and gave their permission as long as they remain insured.
- Mary-Ellen asked about cameras in the Village, Board is still discussing it
- Mayor Peter Lennon discussed the following topics: \*Lourdes is now Guthrie Health Systems \*Community events calendar is posted on the Town Clerks bulletin board
- Jane Richards asked for copies of laws she was told that allowed the Police to do what they did, she tried researching but couldn't find what was referenced. Copies can be mailed to 107 Clark Lane, South New Berlin NY 13843

**PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED**

- A motion was introduced by Wales-Wright to accept the January 08, 2024 Minutes, the January 22, 2024, Special meeting minutes, and the January 22, 2024 Committee meeting minutes, Seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: A Carried 3-1 (absent) 1 (Abstention)

**ACCEPT MONTHLY REPORTS**

- Supervisor – Report submitted
  - A motion was made by Parks to update the list of permitted purchasers on the Lowes account, Seconded by Wales-Wright. Carried- Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 4-1 (absent)
- Highway- Report submitted
- New Berlin Police – Report submitted
- Town Justice – Report submitted
- SNBWD – Report submitted
- Assessor - Report Submitted
- Town Clerk – Report submitted
  - Full tax warrant has been paid to the Supervisor

**ACCEPT COMMITTEE MINUTES**

- Planning Board Committee: The Planning Board hasn't met since November however they are looking for a new member.

**BOARD MEMBER COMMITTEE MINUTES**

Highway: John Parks  
Buildings and Grounds: John Parks  
Youth Program: Sarah Wales-Wright  
    • Reminder that no employees will receive a discount at Millbrook  
Ambulance: Wendy Rifanburg  
Police: April Christian  
SNB Water District: Roy Stockwell

### APPROVAL OF FINANCIAL REPORTS

A motion to accept month-end financial reports, operating statements, and revolving loan funds was introduced by: Wales-Wright and seconded by: Christian. Carried- Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 4-1 (absent)

### OLD BUSINESS

- A motion was made by Parks to order 8 updated code books from General Code, Seconded by Christian. Carried- Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 4-1 (absent)

### NEW BUSINESS

- A motion was made by Parks to pay the Police Department email account – Zoho via credit card to avoid it being canceled, Seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 4-1 (absent)
- A motion was made by Parks to add Stockwell and Rifanburg to the NBT bank account ending in XXXX, Seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: A Christian Y Carried 3-1 (absent) 1 (abstention)
- A motion was made by Parks to hold a public hearing on 3/11/24 @5:45 before the Regular Board meeting to amend the local law #4 of 2023 excluding IRA distributions from Senior Citizen income totals, Seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 4-1 (absent)
- A motion was made by Parks to accept the bid from B&H of \$15,901.00 for the Highway garage roof at 8 Grove St, Seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 4-1 (absent)
- A motion was made by Parks to accept the bid from B&H for the window and staining job at the Town Hall 30 N Main St, Seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 4-1 (absent)
- A motion was made by Parks to pay the following bills online each Month, NYSEG, Frontier, Cardmember service, Reese Marshal, and Lowes, Seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 4-1 (absent)
- The following topics were tabled for the Committee meeting on 2/26/24 for further discussion
  - Hiring a PT laborer to organize the SNBWD building
  - Video conferencing during Board Meeting
  - Video recording of Board meetings
  - Estimate for the SNBWD generator

Resolution #15 of 2024 – Approve the abstract of vouchers from 1/9/2024-2/12/24

RESOLUTION INTRODUCED BY: Parks Scoded BY: Wales-Wright

ROLL CALL VOTE: PARKS: Y STOCKWELL: A RIFANBURG: A WALES-WRIGHT: Y Christian: Y

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: X NOT CARRIED:

### CORRESPONDENCE

None

### ADJOURN 8:40

Motion to adjourn was made by Stockwell and Seconded by Wales-Wright, Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 4-1 (absent)

Minutes of the February 12, 2024 meeting were taken and typed by Deborah Barker, Town Clerk