

**TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
December 12, 2022 (Amended)**

CALL TO ORDER

Councilwoman, Wendy Rifanburg called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00p.m.

ROLL CALL

Supervisor: Robert Starr
Council Members Present: Wendy Rifanburg, John Parks, Roy Stockwell
Town Clerk: Deborah Barker
Absent: Josh Burchill
Salute to the Flag was led by Wendy Rifanburg

PUBLIC COMMENTS

Brenton Taylor Unadilla Valley Central School Superintendent presented information on the Capital project at the school which was up for vote.

Pete Lennon discussed some Village topics:

- Thanking the Town for the help with the Tree lighting
- Mentioned a new committee “safer slower New Berlin”
- FYI- The culvert on Academy was inspected and is safe
- Having attended Commerce Chenango meeting the Village and Town are building relationships

PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED

A motion was introduced by Parks to accept November 14, 2022 Board Meeting minutes, Seconded by Stockwell
BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

ACCEPT MONTHLY REPORTS

A motion was made by Parks to accept the monthly reports for filing, seconded by Starr. BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

- Highway- Report submitted & discussed
- New Berlin Police – Report submitted & discussed
 - Tabled ranks until a legal opinion is rendered from Merzig
- Town Justice – Report submitted & discussed
- SNBWD – Report submitted & discussed
 - Brown water was discussed and Matt and Ian will need to inspect the pipes in a few of the homes.
- Assessor - Report Submitted
- Town Clerk – Report submitted

ACCEPT COMMITTEE MINUTES

- Planning Board Committee:
 - Special meeting was held for a minor subdivision.
 - November minutes received

BOARD MEMBER COMMITTEE MINUTES

Highway: John Parks
Buildings and Grounds: John Parks
Youth Program: Josh Burchill
Ambulance: Robert Starr
Police: Wendy Rifanburg
SNB Water District: Roy Stockwell

APPROVAL OF VOUCHERS

Stockwell audited the vouchers for November 15, 2022 through December 12, 2022 and made a motion to accept and approve
Seconded by Parks: BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

APPROVAL OF THE BALANCE SHEET/LOAN FUND BALANCE SHEETS

Fund	Prepay	Unpaid
General	2980.78	2588.86
Town Outside Village		675.28
Highway DA		8393.70
Highway DB	1616.63	1500.37
Street Lighting		873.61
SNB Water District	31.42	318.29
Ambulance		

APPROVAL OF FINANCIAL REPORTS

A motion to accept month end financial reports, operating statements, revolving loan funds was introduced by: Parks, Seconded by:
Starr. BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

OLD BUSINESS

The Board tabled their decision on changing to a new software company for Millbrook (Reserve America)

The personnel policy approved in November's meeting will be sent to Merzig to look over for any legal issues.

No motion was made however the Board agreed to have the end of year financial meeting on December 28, 2022 @3:00PM

A motion was made by Parks to approve the renewable energy goal for the comprehensive plan, seconded by Starr. BURCHILL:
Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

NEW BUSINESS

The motion was carried forward from the previous meeting on having a public hearing for LL #1 of 2023 changing the residency requirements for the Town Highway Superintendent position 12/2//22 @ 4:00PM (last hearing wasn't advertised so it was postponed)

A motion was made by Parks to schedule a public hearing on 12/12/2022 @5:45 for Local law # 1 of 2023 changing the residency requirements of the Town Highway Superintendent, seconded by Rifanburg. BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

CORRESPONDENCE

None

EXECUTIVE SESSION

A motion was made by Parks to go into executive session to discuss personnel, seconded by Stockwell, BURCHILL: Absent
PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

RETURN TO REGULAR SESSION

A motion was made by Starr to go back into regular meeting, seconded by Rifanburg

No further discussion

ADJOURN @ 8:25

A motion was made by Starr to adjourn the meeting. Seconded by: Rifanburg. BURCHILL: Absent PARKS: Y STARR:
Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

Minutes of the December 12, 2022 meeting were taken and typed by Deborah Barker, Town Clerk.