**TOWN OF NEW BERLIN**

**TOWN BOARD MEETING MINUTES**

**December 11, 2017**

**CALL TO ORDER**

**ROLL CALL**

Supervisor: Robert Starr

Council Members Present: John Parks, Roy Stockwell and Wendy Rifanburg

Town Clerk: Deborah Barker

Absent: Roger Foote

Salute to the Flag was led by Robert Starr

**PUBLIC COMMENTS**

**PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED**

A motion was introduced by Roy Stockwell to accept November 13, 2017 Board Meeting minutes, Seconded by John Parks. Carried 3-1 (absent) 1 (abstention)

**ACCEPT MONTHLY REPORTS**

A motion was introduced by John Parks to accept the monthly reports for filing, seconded by: Wendy Rifanburg. Carried 4-1(absent)

|  |
| --- |
| * Highway- Report submitted * Repaired shouldersand cleaned dishes on West shore. * 2003 Airflo salt spreader in on consignment at Palmers in Oxford. * Received 200 ton of road salt and 4500 gallons of magic to start the season. * D7 Dozer has been repaired * New Berlin Police – Report submitted * Town Justice – Report Submitted * SNBWD – Report submitted * 156 State Highway 23 has water, it was the property owners end. * All testing for the year is complete * Assessor - report submitted * Animal Control – Report Submitted * Town Clerk – Report submitted |

**ACCEPT COMMITTEE MINUTES**

* Planning Board Committee: Solar survey will be placed in with property taxes

**BOARD MEMBER COMMITTEE MINUTES**

* Highway: John Parks
* Buildings and Grounds: John Parks
* Youth Program: Roger Foote
* Ambulance: Wendy Rifanburg
* Police: Robert Starr
* SNB Water District: Roy Stockwell

**APPROVAL OF VOUCHERS**

John Parks audited the vouchers for November 14, 2017 through December 11, 2017 and made a motion to accept and approve removing the North Shore bill until January 2018 Seconded by Wendy Rifanburg: Carried 4-1 (absent)

**APPROVAL OF THE BALALCE SHEET/LOAN FUND BALANCE SHEETS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Fund** | **Prepay** | **Unpaid** | **Total** |
| **General** | **3610.29** | **3052.53** |  |
| **Town Outside Village** | **0** |  |  |
| **Highway DA** | **0** |  |  |
| **Highway DB** | **42.56** | **11708.93** |  |
| **Street Lighting** | **0** | **518.23** |  |
| **SNB Water District** | **91.85** | **25.00** |  |
| **Trust and Agency** | **0** |  |  |
| **Ambulance** | **0** |  |  |
| **Total** |  |  |  |

**APPROVAL OF FINANCIAL REPORTS**

A motion to accept month end financial reports, Operating statements, revolving loan funds was introduced by: Wendy Rifanburg

Seconded by: Roy Stockwell. Carried 4-1 (absent)

**OLD BUSINESS**

None

**NEW BUSINESS**

A motion was made by Roy Stockwell to transfer the CD’s into savings reserve, seconded by John Parks.

Will review the personnel policy

Town will send a sympathy card to the Family of Faye Dye.

|  |
| --- |
| **EXECUTIVE SESSION**  A motion was made by John Parks to go into executive session in regards to personnel, seconded by Wendy Rifanburg. Carried 4-1(absent)  **RETURN TO REGULAR SESSION**  A motion was made by John Parks to return to regular session, seconded by Wendy Rifanburg. Carried 4-1 absent  The OIC Position will not be receiving a raise in the 2018 budget, the salary will remain at $54096.00  **ADJOURNMENT**  A Motion was made by John Parks to adjourn the meeting, Seconded by: Wendy Rifanburg. Carried 4-1 (absent) |

Minutes of the December 11, 2017 meeting were taken and typed by Deborah Barker, Town Clerk