

**TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
December 09, 2024**

Call TO ORDER

Wendy Rifanburg called the Regular Monthly meeting of the Town Board to order at 6:00 p.m.

ROLL CALL

Supervisor: Wendy Rifanburg

Council Members Present: John Parks, April Christian, Roy Stockwell, Sarah Wales-Wright

Town Clerk: Deborah Barker

Absent: Roy Stockwell arrived 6:10 PM

Wendy Rifanburg led the salute to the Flag

PUBLIC COMMENTS

- Kevin Christian is looking for an update on the bldg. at 23/8. Who has the authority to condemn it? He was directed to the County, and Wendy will check into it again. It was on the desk of Chenango County Codes.
- Wendy congratulated SNB Fire District on a successful pancake breakfast with Santa and 1st place in the parade of lights.

PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED

Christian motioned to accept the Meeting Minutes for November 12 and 20, 2024, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Absent Rifanburg: Y Christian: Y Carried 4-1

ACCEPT MONTHLY REPORTS

Parks motioned to accept the monthly reports for filing, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

Supervisor – Report submitted verbally

Highway- Report submitted

Police – Report submitted

Town Justice – Report submitted

- Audit scheduled for last week in December

SNBWD – Report submitted

Assessor-

Town Clerk – Report submitted

Millbrook- Report submitted

- Tabled estimates for septic
- Starting January in office Mon-Tue 8-4

ACCEPT COMMITTEE MINUTES

Planning Board Committee:

Community Development Loan Committee:

- November 21, 2024: Minutes received
- Stockwell motioned to set the interest rate for loans from CDLF to 4.5%, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

BOARD MEMBER COMMITTEE

Highway: John Parks

Buildings and Grounds: John Parks

Youth Program: Sarah Wales-Wright

Ambulance: Wendy Rifanburg

Police: April Christian

SNB Water District: Roy Stockwell

APPROVAL OF FINANCIAL REPORTS

Parks motioned to accept month-end financial reports, operating statements, and revolving loan funds, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

OLD BUSINESS

Table procurement policy and approval at Dec 30 Mtg

NEW BUSINESS

- Stockwell motioned to schedule an end-of-year meeting on 12/30/24 at 6:00PM, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- Official vote for the Town Clerk proposition on the ballot has been received from the County and distributed.

Cristian motioned to accept a quote from metrology for meters not to exceed 3,000, seconded by Stockwell.

Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

Parks motioned to accept estimates for SNB water parts under ARPA not exceeding 20,000, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

- Tabled estimate for lawyers
- Parks motioned to give the Highway Superintendent position 8 hours of PTO if Thanksgiving or Christmas is worked, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- Wales-Wright motioned to pay NYS Retirement in December saving approximately \$500, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

Resolution #64 Authorization to pay the audited vouchers 11/13/24-12/9/24

RESOLUTION INTRODUCED BY: Christian SECONDED BY: Wales-Wright

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Y RIFANBURG: Y WALES-WRIGHT: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #65 of 2024 – To amend the budget for FX9730.8 to pay an extra bond principal payment \$10,800.00

RESOLUTION INTRODUCED BY: Rifanburg SECONDED BY: Christian

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Y RIFANBURG: Y WALES-WRIGHT: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #66 of 2024 – To amend the balance sheet, creating a FX reserve from savings of \$25705.00

RESOLUTION INTRODUCED BY: Parks SECONDED BY: Wales-Wright

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Abstain RIFANBURG: Y WALES-WRIGHT: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

December 09, 2024 Minutes

CARRIED: X NOT CARRIED:

Resolution #67 of 2024 – To amend the budget for FX8320.4 from ARPA funds \$8897.00

RESOLUTION INTRODUCED BY: Parks SECONDED BY: Christian

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Y RIFANBURG: Y WALES-WRIGHT: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

Resolution #68 of 2024 – To amend the budget for FX8304.4 from Arpa \$4526.96

RESOLUTION INTRODUCED BY: Rifanburg SECONDED BY: Christian

ROLL CALL VOTE

PARKS: Y STOCKWELL: Y CHRISTIAN: Y RIFANBURG: Y WALES-WRIGHT: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

EXECUTIVE SESSION

None

CORRESPONDENCE

None

ADJOURN 8:09 PM

Wales-Wright motioned to adjourn, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y
Rifanburg: Y Christian: Y Carried 5-0

On December 09, 2024, meeting minutes were taken and typed by Deborah Barker, Town Clerk.