

**TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
March 10, 2025**

CALL TO ORDER

Supervisor Wendy Rifanburg called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00 PM.

ROLL CALL

Supervisor: Wendy Rifanburg

Council Members Present: Roy Stockwell, April Christian, and Sarah Wales-Wright

Town Clerk:

Absentees: Deborah Barker, John Parks

Wendy Rifanburg led a salute to the Flag

PUBLIC COMMENTS

- Jill- Unadilla MX schedule 2025
- Mary Ellen pulled bulbs from the front garden, Arbor day 4/26
- Peter, CPR training, water project 2026, Chase facility proposal 11:30 on 3/13
- SNB Fire, Narcan training for the public on 4/16

PREVIOUS MONTHS' BOARD MEETING MINUTES

Christian introduced a motion to accept the minutes of the February 10, 2025, Board meeting, seconded by Stockwell. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)

ACCEPT MONTHLY REPORTS

Christian introduced a motion to accept the monthly reports for filing, seconded by Wales-Wright. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)

- Supervisor- Verbal report
- Highway- Report submitted
 - Brandon Kuhn's resignation on 3/24/25
 - Quote for excavator
 - DOT contact for potholes for April Christian
- New Berlin Police – Report submitted
 - Tabled wages discussion to review budget
 - Wales-Wright motioned to approve ESLETS training for Kaminski on 4/9-4/10/25 using the patrol vehicle. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)
 - Wales-Wright motioned to approve training for Kaminski on 4/16-4/18/25, hotel up to \$200.00, using the patrol vehicle. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)
- Town Justice – Report submitted
- SNBWD – Report submitted
 - Shipped meter heads back with label just received.
 - Need to work on organization and shelving
- Assessor - Report Submitted
- Town Clerk – Report submitted
- Millbrook- Report submitted

ACCEPT COMMITTEE MINUTES

- Planning Board Committee:
 - Andy Orzeck has been appointed to the Planning Board
 - Working on Driveway law
 - Robert Decker is the Planning Board secretary
- CDLF Committee: First meeting 3/20/25

BOARD MEMBER COMMITTEE MINUTES

- Highway: John Parks
- Buildings and Grounds: John Parks
 - New door lock needs to be installed- Roy will install
 - Light over the copier
 - Banks is not scheduled yet on the Clerk counter
- Youth Program: Sarah Wales-Wright
 - Ask Jamie about cell phone transfer
- Ambulance:
 - Need 21 transports to break even, ahead of schedule for 2025
- Police: April Christian
- SNB Water District: Roy Stockwell

APPROVAL OF VOUCHERS RESOLUTION # 20 of 2025

Christian motioned to approve the vouchers for February 11, 2025, through March 10, 2025, and Stockwell seconded. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)

APPROVAL OF FINANCIAL REPORTS

Christian motioned to accept the month-end financial reports, operating statements, and revolving loan fund reports, which Stockwell seconded. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)

OLD BUSINESS

NYSEG- Lighting for 15 & 8 ?

NEW BUSINESS

- Resolution #21
- Stockwell motioned to accept the resignations of Justin Weidman, MEO, and Brandon Kuhn, Highway Superintendent, seconded by April Christian. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)
- Harassment policy tabled

CORRESPONDENCE

Dam inspection, not approved due to compliance "RA"

EXECUTIVE SESSION

Stockwell motioned to go into executive session for police records and the Highway union contract. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)

RETURN TO REGULAR SESSION

Christian motioned to go back into regular session, seconded by Wales-Wright. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)

Christian motioned to have the Town Clerk (RMO) provide all police records to the OIC within 30 days, seconded by Wales-Wright. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)
Rifanburg motioned to open union negotiations early for health insurance, seconded by Stockwell. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)

Christian motioned to set up ads on Indeed for MEO and Highway Superintendent for two weeks, seconded by Stockwell. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)
Stockwell motioned to set up a Facebook page for the Town, seconded by Christian. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)

ADJOURN -8:41

Wales-Wright motioned to adjourn, seconded by Christian. PARKS: A STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y CARRIED: 4-1(absent)

The minutes of March 10, 2025, of the meeting were taken by Wales-Wright and typed by Deborah Barker, Town Clerk.