**TOWN OF NEW BERLIN**

**TOWN BOARD MEETING MINUTES**

**October 15, 2019**

**CALL TO ORDER**

Supervisor, Robert Starr called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00p.m.

**ROLL CALL**

Supervisor: Robert Starr

Council Members Present: John Parks, Roy Stockwell, Josh Burchill

Town Clerk: Deborah Barker

Absent: Wendy Rifanburg

Salute to the Flag was led by Robert Starr

**PUBLIC COMMENTS**

County surveyed Log Cabin lane, Bob will contact Seward about Grants. Project could cost upwards of 1.5 Million

**PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED**

A motion was introduced by John 2nd by Roy to approve the October 15 2019 minutes. Carried 4-1 Wendy- Absent Roy- Yes Robert- Yes Josh- Yes John- Yes

**ACCEPT MONTHLY REPORTS**

A motion was introduced by John to accept the monthly reports for filing, 2nd by: Josh

Carried 4-1 Wendy- Absent Roy- Yes Robert- Yes Josh- Yes John- Yes

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| --- |
| * Highway- Report submitted
* West Brook has been re-graveled, and had culvert pipes replaced
* Millbrook will be winterized and closed 10/15/19
* Mine permit will have to be renewed by 12/22/19
* Screening of winter sand is complete
* MSHA did an inspection and found no violations
* A motion was made by John to purchase a sander from palmers @ $5700 for the pickup truck, seconded by Josh. Carried 4-1 Wendy- Absent Roy- Yes Robert- Yes Josh- Yes John- Yes
* Police – Report submitted.
* Town Justice – Report submitted
* SNBWD – Report submitted
* Assessor - No report Submitted
* Animal Control – No activity
* Town Clerk – Report submitted
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**ACCEPT COMMITTEE MINUTES**

* Planning Board Committee:
* A motion was made by John to pay the planning board members as follows Chairperson $300, Secretary $275, and additional members $250 each, seconded by Josh. Carried 4-1 Wendy- Absent Roy- Yes Robert- Yes Josh- Yes John- Yes

**BOARD MEMBER COMMITTEE MINUTES**

* Highway: John Parks
* Buildings and Grounds: John Parks
* Youth Program: Josh Burchill
* Ambulance: Wendy Rifanburg 4 calls NB, 7 calls SNB
* Police: Robert Starr
* SNB Water District: Roy Stockwell

**APPROVAL OF VOUCHERS**

Roy reviewed the vouchers for September 10, 2019 through October 15, 2019 and made a motion to accept and approve 2nd by Josh: Carried 4-1 Wendy- Absent Roy- Yes Robert- Yes Josh- Yes John- Yes

**APPROVAL OF THE BALALCE SHEET/LOAN FUND BALANCE SHEETS**

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| --- | --- | --- |
| **Fund** | **Prepay** | **Unpaid** |
| **General**  | **6706.38** | **2435.48** |
| **Town Outside Village** |  | **650** |
| **Highway DA** |  |  |
| **Highway DB** | **236.57** | **115119.26** |
| **Street Lighting** | **414.52** | **431.91** |
| **SNB Water District** | **35.08** | **1156.06** |
| **Trust and Agency** |  |  |
| **Ambulance & Fire** |  |  |
|  |  |  |

**APPROVAL OF FINANCIAL REPORTS**

A motion to accept month end financial reports, Operating statements, revolving loan funds was introduced by: Josh

2nd by: John. Carried 4-1 Wendy- Yes Roy- Yes Robert- Yes Josh- Absent John- Yes

**OLD BUSINESS**

**NEW BUSINESS**

A motion was made John to pay all Board of assessment review members a flat rate of $300 per year for their services, seconded by Josh. Carried 4-1 Wendy- Absent Roy- Yes Robert- Yes Josh- Yes John- Yes

A motion was made by John to accept the ambulance contract, seconded by Josh. Carried 4-1 Wendy- Absent Roy- Yes Robert- Yes Josh- Yes John- Yes

Jamie Coyle- DCO is resigning as of 11/1/19

Assessor signed the agreement and has been reappointed with a salary of $17,630.00 working on Tuesdays from 8-12.

Union contract is complete and Robert made a motion to accept the contract, seconded by Roy. Carried 4-1 Wendy- Absent Roy- Yes Robert- Yes Josh- Yes John- Yes

Jcap grant has been completed and filed.

There were conversations about hiring an Officer to take charge of the Police Department, further discussions will be had.

Sexual harassment training has been scheduled for October. Those who hold other employment and have received the training will be required to sign documentation stating where and when they received training.

**CORRESPONDENCE**

None

**EXECUTIVE SESSION**

**RETURN TO REGULAR SESSION**

**ADJOURNMENT**

A Motion was made by Josh to adjourn the meeting at 8:05p.m. 2nd by: Roy Carried 4-1 Carried 4-1 Wendy- Absent Roy- Yes Robert- Yes Josh- Yes John- Yes

Minutes of the October 15, 2019 meeting were taken and typed by Deborah Barker, Town Clerk