**TOWN OF NEW BERLIN**

**TOWN BOARD MEETING MINUTES**

**October 10, 2017**

**CALL TO ORDER**

**ROLL CALL**

Supervisor: Robert Starr

Council Members Present: John Parks, Wendy Rifanburg, Roy Stockwell and Roger Foote

Town Clerk: Deborah Barker

Absent: Robert Starr

Salute to the Flag was led by Roger Foote

**PUBLIC COMMENTS**

None

**PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED**

A motion was introduced by John Parks to accept September 11, 2017 Board Meeting minutes, Seconded by Wendy Rifanburg. Carried 4-1

**ACCEPT MONTHLY REPORTS**

A motion was introduced by Wendy Rifanburg to accept the monthly reports for filing, seconded by: John Parks. Carried 4-1(absent)

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| --- |
| * Highway- Report submitted
* A motion was made by John Parks to have a public hearing on November 13, 2017 @ 5:30pm for Local Law #3 To Prohibit throwing snow into public streets or sidewalks, seconded by Roger Foote. Carried 3-1(absent)-1 (abstention)
* Will be cleaning ditches on North Shore and repairing drainage on West Shore. Placing shoulder on both North and West Shore Rd.
* Will be closing Millbrook on October 16, 2017
* Chips paperwork is in process for the 2017 road work season.
* Started screening on Sept 20, completed on October 10, 2017
* New Berlin Police – Report submitted
* 2017 NRA grant submitted
* Town Justice – Report Submitted
* SNBWD – Report submitted
* Assessor - Need to know what two days per week the Assessor will be in the office
* Animal Control – Report Submitted
* Town Clerk – Report submitted
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**ACCEPT COMMITTEE MINUTES**

* Planning Board Committee: working on a solar survey

**BOARD MEMBER COMMITTEE MINUTES**

* Highway: John Parks
* Buildings and Grounds: John Parks
* Youth Program: Roger Foote
* Ambulance: Wendy Rifanburg ? calls in New Berlin (report misprint)
* Police: Robert Starr
* SNB Water District: Roy Stockwell

**APPROVAL OF VOUCHERS**

Wendy Rifanburg audited the vouchers for September 11, 2017 through October 10, 2017 and made a motion to accept and approve including the addt’l $75 for the NYSTCAA PO. Seconded by Roy Stockwell: Carried 4-1 (absent)

**APPROVAL OF THE BALALCE SHEET/LOAN FUND BALANCE SHEETS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Fund** | **Prepay** | **Unpaid** | **Total** |
| **General**  | **6921.38** | **2759.59** | **9680.97** |
| **Town Outside Village** | **0** | **0** | **0** |
| **Highway DA** | **0** | **0** | **0** |
| **Highway DB** | **186.10** | **5188.19** | **5374.29** |
| **Street Lighting** | **0** | **0** | **0** |
| **SNB Water District** | **770.01** | **504.74** | **1274.75** |
| **Trust and Agency** | **0** | **0** | **0** |
| **Ambulance** | **0** | **0** | **0** |
| **Total** | **7877.49** | **8452.52** | **16330.01** |

**APPROVAL OF FINANCIAL REPORTS**

A motion to accept month end financial reports, Operating statements, revolving loan funds was introduced by: Roy Stockwell

Seconded by: Wendy Rifanburg. Carried 4-1 (absent)

**OLD BUSINESS**

None

**NEW BUSINESS**

A motion was made by John Parks to have a Budget hearing on November 13, 5:45pm, seconded by Roy Stockwell. Carried 4-1 (absent)

A motion was made by John Parks to have trick or treat hours the same as the Village 4:30-7:00 on October 31, 2017, seconded by Wendy Rifanburg. Carried 4-1 (absent)

A memo will be sent to all heads of Departments worded: All computer needs will need to be scheduled by the Town Clerk, if there is an emergency need the Town Clerk will call for immediate assistance.

FYI- The County snow plowing agreement has been signed, they will pay $17.07 per lane mile (7.42 lane miles)

Resolution #10 of 2017 – Relevy Unpaid water rents for Chenango County

RESOLUTION INTRODUCED BY: Wendy Rifanburg SECONDED BY: Roy Stockwell

ROLL CALL VOTE

FOOTE: Y PARKS: Y STARR: A STOCKWELL: Y RIFANBURG: Y

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: X NOT CARRIED:

Resolution #11 of 2017 – Relevy Unpaid water rents for Otsego County- Butternuts

RESOLUTION INTRODUCED BY: Wendy Rifanburg SECONDED BY: Roy Stockwell

ROLL CALL VOTE

FOOTE: Y PARKS: Y STARR: A STOCKWELL: Y RIFANBURG: Y

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: X NOT CARRIED:

Resolution #12 of 2017 – Relevy Unpaid water rents for Otsego County- Morris

RESOLUTION INTRODUCED BY: Wendy Rifanburg SECONDED BY: Roy Stockwell

ROLL CALL VOTE

FOOTE: Y PARKS: Y STARR: A STOCKWELL: Y RIFANBURG: Y

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: X NOT CARRIED:

|  |
| --- |
| **EXECUTIVE SESSION****RETURN TO REGULAR SESSION****ADJOURNMENT**A Motion was made by Wendy Rifanburg to adjourn the meeting at 6:40p.m Seconded by: Roy Stockwell. Carried 4-1 (absent)  |

Minutes of the October 10, 2017 meeting were taken and typed by Deborah Barker, Town Clerk