

**TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
March 11, 2024**

Public Hearing: 5:47 Local Law #1 of 2024, amending Local Law #4 of 2023

With there being no questions the public hearing was closed @ 6:00 PM

CALL TO ORDER

Wendy Rifanburg called the Regular Monthly meeting of the Town Board at the Town Hall to order at 6:00 p.m.

ROLL CALL

Supervisor: Wendy Rifanburg

Council Members Present: Roy Stockwell, John Parks, Sarah Wales-Wright, April Christian

Town Clerk: Deborah Barker

Absent:

Salute to the Flag was led by Wendy Rifanburg

PUBLIC COMMENTS

- Boy Scouts Troop #61 presented the Town with a plaque in appreciation for the use of Millbrook for their encampment and off-season camping.
- Jill Robinson from Unadilla Motor Cross gave the 2024 schedule
- Mayor Peter Lennon discussed the following topics: *Easter egg hunt 3/30/24 *Village election 3/19/24 *3/20/24 earth day *Traffic control for the eclipse 4/8/24 *cpr training may 6

PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED

- A motion was introduced by Wales-Wright to accept the February 12, 2024 Board meeting Minutes, Seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: A Christian: Y Carried 4-1 (Abstention)
- A motion was made by Parks to accept the February 22, 2024 Committee meeting minutes, seconded by Stockwell. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

ACCEPT MONTHLY REPORTS

A motion was made by Parks to accept the monthly reports for filing, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

- Supervisor – Report submitted verbally
- Highway- Report submitted
- New Berlin Police – Report submitted
 - AED battery and pad purchase was tabled for additional quotes
 - A request that the OIC spending be amended to \$400 was tabled
 - A motion was made by Christian to approve Pearsall's training (ARIDE) 5/16 & 5/17 in Whitesboro NY, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A motion was made by Christian to have Pearsall take the Police vehicle to the May training, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A motion was made by Christian to approve the OIC's training MAGLOCLLEN on 4/2 & 4/3 taking the Police vehicle, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A motion was made by Christian to approve the OIC's training ESLETS on 4/23 & 25 taking the Police vehicle, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A request to amend overtime calculation was tabled
- Town Justice – Report submitted

- A motion was made by Parks to approve the purchase of a locking cabinet for 299 for the Court, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- A motion was made by Rifanburg to approve the purchase of toner at 150.00 for the court, seconded by Parks.
- SNBWD – Report submitted
 - A motion was made by Stockwell to order chemicals needed from USA Bluebook for \$475.20, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- Assessor - Report Submitted
- Town Clerk – Report submitted
 - A motion was made by Stockwell to approve Town clerk association training on 4/22-4/24, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A motion was made by Parks to approve Tax collector training on 6/9-6/12, seconded by Stockwell. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A motion was made by parks to approve the purchase of purchase orders for \$175, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A motion was made by Parks to approve the purchase of envelopes for \$125, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A motion was made by Parks to shred 2017 escrow paperwork (6 year retention), seconded by Stockwell. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
 - A motion was made Christian to delete purchase orders from 2001-2018 (6 year retention), seconded by Stockwell. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

ACCEPT COMMITTEE MINUTES

- Planning Board Committee: Special meeting will be held on 4/10 for a minor subdivision.

BOARD MEMBER COMMITTEE MINUTES

- Highway: John Parks
 - Highway roof work should begin tomorrow
- Buildings and Grounds: John Parks
- Youth Program: Sarah Wales-Wright
 - Electro report has been completed
 - Dave Gorman (Chenango County Public health) asked about lifeguards. Not in this year’s budget but will look into it
- Ambulance: Wendy Rifanburg
- Police: April Christian
- SNB Water District: Roy Stockwell

APPROVAL OF FINANCIAL REPORTS

A motion to accept month-end financial reports, operating statements, and revolving loan funds was introduced by: Parks and seconded by: Stockwell. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

OLD BUSINESS

- The Town cannot fund cameras for the Village properties

NEW BUSINESS

- A motion was made by Parks to pay the JPJ increased invoice of \$817.46, Seconded by Christian Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- The Town logo was tabled for further discussion
- A motion was made by Wales-Wright to approve the new foil request form with names listed side by side and removing the seal, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- Millbrook reservation off season conversation was tabled for further research.
- A motion was made by Wales-Wright to set up the Town Consolidated Checking account with positive pay, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

- A motion was made by Christian to have Aqueous inspect the water tank via a dive inspection, seconded by Stockwell. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- A motion was made by Parks to sign an annual contract with BME for the copier, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0
- A motion was made by Rifanburg to allow The Judge and Town Clerk to receive permission to spend over \$100 through Rifanburg or Stockwell, seconded by Wales-Wright. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

Local Law #1 of 2024 – Amend LL #4 of 2023 regarding partial exemption of Real property Tax for Senior Citizens

LL INTRODUCED BY: Parks Seconded BY: Wales-Wright
 ROLL CALL VOTE: PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
 YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0
 CARRIED: X NOT CARRIED:

Resolution # 16 of 2024 Authorizing to pay the audited vouchers

RESOLUTION INTRODUCED BY: Rifanburg Seconded BY: Stockwell
 ROLL CALL VOTE: PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
 YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0
 CARRIED: X NOT CARRIED:

Resolution # 17 of 2024 Authorizing the amendment of the budget to transfer from contingency to Supervisors CE \$889.10

RESOLUTION INTRODUCED BY: Rifanburg Seconded BY: Stockwell
 ROLL CALL VOTE: PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
 YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0
 CARRIED: X NOT CARRIED:

Resolution # 18 of 2024 Authorizing the amendment of the budget to transfer money from the Police reserve to the Police equipment \$15,449.94

RESOLUTION INTRODUCED BY: Parks Seconded BY: Wales-Wright
 ROLL CALL VOTE: PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
 YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0
 CARRIED: X NOT CARRIED:

Resolution # 19 of 2024 Authorizing the amendment of the budget to transfer money from the DB Truck reserve to the DB Machinery equipment \$225,865.00

RESOLUTION INTRODUCED BY: Wales-Wright Seconded BY: Parks
 ROLL CALL VOTE: PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
 YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0
 CARRIED: X NOT CARRIED:

Resolution # 20 of 2024 Authorizing the amendment of the budget to transfer money from the Highway reserve to the DB Machinery CE \$32,163.73

RESOLUTION INTRODUCED BY: Christian Seconded BY: Wales-Wright
 ROLL CALL VOTE: PARKS: Y STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
 YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0
 CARRIED: X NOT CARRIED:

CORRESPONDENCE

DEC study on the State Hwy 8 project passed.

ADJOURN 8:52

Motion to adjourn was made by Stockwell and Seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: Y Rifanburg: Y Christian: Y Carried 5-0

Minutes of the March 11, 2024 meeting were taken and typed by Deborah Barker, Town Clerk