**TOWN OF NEW BERLIN**

**TOWN BOARD MEETING MINUTES**

**June 14, 2021**

**PUBLIC HEARING**

Public Hearing @ 5:45 on LL #3 Local Law regarding residency requirements for Town Police Officers.

**CALL TO ORDER**

Supervisor, Robert Starr called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00p.m.

**ROLL CALL**

Supervisor: Robert Starr

Council Members Present: Wendy Rifanburg, John Parks, Josh Burchill

Town Clerk: Deborah Barker

Absent: Roy Stockwell

Salute to the Flag was led by Robert Starr

**PUBLIC COMMENTS**

Village switched to NYMIR

Village opted out of both cannabis options

Corner lot (old Big M) is being renovated

Saturday is New Berlin yard sale days

**PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED**

A motion was introduced by Parks to accept May 10, 2021 Board Meeting minutes, Seconded by Burchill

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

**ACCEPT MONTHLY REPORTS**

A motion was introduced by Stockwell to accept the monthly reports for filing, seconded by: Rifanburg

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

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| * Highway- Report submitted * The Following road has been added to tar/stone this year Dead end Rd 2 coats 1.0 Mile * The Town hauled 150 12 yard loads of winter sand from Burrell’s pit in Pittsfield * Two more water tests need to be taken to Morrisville for County testing. The crew has been repairing picnic tables and numbering water spigots * New Berlin Police – Report submitted * Town Justice – Report submitted * SNBWD – Report submitted * Assessor - Report submitted * Grievance went well * Town Clerk – Report submitted |

**ACCEPT COMMITTEE MINUTES**

* Planning Board Committee: No meeting

**BOARD MEMBER COMMITTEE MINUTES**

* Highway: John Parks
* Buildings and Grounds: John Parks
* Kelly and webster have not started the sidewalk and parking lot at this time
* Youth Program: Josh Burchill
* Ambulance: Wendy Rifanburg 8 Calls in May
* Police: Josh Burchill
* SNB Water District: Roy Stockwell

**APPROVAL OF VOUCHERS**

Parks audited the vouchers for May 11, 2021 through June 14, 2021 and made a motion to accept and approve Seconded by Riafanburg: BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

**APPROVAL OF THE BALALCE SHEET/LOAN FUND BALANCE SHEETS**

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| **Fund** | **Prepay** | **Unpaid** |
| **General** | **18968.25** | **7357.75** |
| **Town Outside Village** | **1384.15** | **662.50** |
| **Highway DA** | **0** | **0** |
| **Highway DB** | **1527.18** | **44597.01** |
| **Street Lighting** | **1041.92** | **0** |
| **SNB Water District** | **81.31** | **250.29** |
| **Trust and Agency** | **0** | **0** |
| **Ambulance/Fire Dist** | **0** | **0** |

**APPROVAL OF FINANCIAL REPORTS**

A motion to accept month end financial reports, operating statements, revolving loan funds was introduced by: Burchill Seconded by:Parks. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

**OLD BUSINESS**

Millbrook office/cabin was purchased, site work completed

Contract signed for websters to pave the parking lot

Kelly asphalt was notified and accepted to repair the sidewalks

**NEW BUSINESS**

A motion was made Burchill to accept CER bid for three new desktop and one laptop to upgrade office computers, seconded by Stockwell. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

A motion was made by Burchill to renew the pilot with Chase as is @6500, seconded by Rifanburg. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

Resolution #14 of 2021 – Standard work day ROA

RESOLUTION INTRODUCED BY: Rifanburg SECONDED BY: Parks

ROLL CALL VOTE

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

The Board was not interested in introducing Text my Gov into the Town emergency notification plan.

A motion was made by Burchill to purchase an office cabin for Millbrook $12460., seconded by Parks. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

A motion was made by Burchill to approve Direct deposit for payroll and to Grant the payroll clerk to do ACH transfers necessary for transfers, seconded by Parks. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

A motion was made by Burchill to purchase camera for Millbrook to reduce vandalism in the Sandpiper pavilion and to watch for potential vandalism of the New cabin/office, seconded by parks. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

Local Law #3 of 2021 RESIDENCY REQUIREMENTS

INTRODUCED BY: Burchill SECONDED BY: Rifanburg

ROLL CALL VOTE

BURCHILL: Yes PARKS: Yes STARR: Yes STOCKWELL: Yes RIFANBURG: Yes

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

NBT gave a quick presentation of insurance and will return with a Quote for the Towns insurance needs in June

Local law #4 Opted in or Out of cannabis retail dispensaries and on site consumption sites was discussed and tabled until more research could done

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| **CORRESPONDENCE**  None  **EXECUTIVE SESSION**  A motion was made by Rifanburg to go into executive session for personnel, seconded by Burchill. |

**ADJOURN**

A motion was made by to adjourn the meeting. Seconded by: . BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

Minutes of the June 14, 2021 meeting were taken and typed by Deborah Barker, Town Clerk